

2026-2027 Reno Elks Lodge 597
Room Rental Rates

Terrace, Banquet or Lodge Room

Non-profit events with proof of 503(c)3 organization:
One room \$600 / \$350 each additional room

Non-Member and Private Events: one room \$1,200.00 / \$550.00 each additional room

Member's Private Event with at least 25% Elk Member attending 1x per year:
one room \$400 / \$250 each additional room

Weekday (Monday-Thursday 6:00 am-2:00 pm) daytime events for meetings:
One room \$350 / \$200 each additional room

Celebration of Life

Non-Member one room \$500 / \$350 each additional room
Member – one room \$100 / \$75 each additional room

Baby /Wedding Shower, Wedding, Graduation, Retirement

Non-Member one room \$600 / \$350 each additional room
Member – one room \$400 / \$250 each additional room

Teleconference/Boardroom

Non-member \$200 Members \$150
Includes tables, chairs, PA, WIFI and trash cans.
Set-up / tear-down \$300 fee
Set up projector and screen rental \$50
Beverage station: Ice, tea, water, coffee \$85

The full bar is available at \$15/hr. per bartender
Less than 60 people - one bartender, 61-140 - two bartenders, and 140+ - 3-4 bartenders.
Bottle Corkage \$6 / Keg \$100

Setup \$150/ Breakdown \$150
\$85 Dumpster fee for parties over 200 people.

Elks Kitchen Catering Options and Beverage Service upon request.

Menu options/price are per head/gratuity/catering fee/sales tax are included
Kitchen use with certified kitchen staff or approved Safe Certified cook: \$300 and an 8.5% catering charge on the Kitchen Catering Invoice for food only.

All rentals will be charged a \$100 sanitization fee and \$125 Administration fee for city/health permits.
The Elks Lodge #597 has obtained annual "special events" permits with the City of Reno and the Health Department for 2026 public events.

Proof of Insurance for the date of the event
Contact Reno Elks Insurance Program: www.elksbenefits.com/lodge-rental-insurance or add the Lodge as an additional insurer to your own insurance provider.

Any questions email eventsrenoelks@gmail.com or contact Events Office
Tuesday 9:00 am-3:00 pm, Thursday 9:00 am-3:00 pm